

Healthy Community Implementation Grants

Informational Session July 20, 2016

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MEHAF

MAINE HEALTH ACCESS FOUNDATION

Agenda

Healthy Community Grants Program Phase 3 Implementation Grants Opportunity

- Section by section review of the request for proposals
- Questions and answers

Background

- No single organization or sector is responsible for improving health;
- Coordinated action is required;
- Tangibly involving those most affected by the health issues of concern;
- Three phases: Engage, Plan, Act
(Learn and Adjust- continuously)

Purpose and Funding

MeHAF Healthy Community Implementation Phase

- Execute a coordinated plan toward a shared aim
- Up to 10 awards
- 37.5-months
- Up to \$187,500 each grant
- Maximum \$67,500 in year 1; \$60,000 in years 2 & 3

Organizational Eligibility

- Open to 501c3 non-profit/gov/tribal entities
- Pre-planning grantees and planning grantees that can demonstrate accomplishment of the implementation prerequisites (key planning activities)

Implementation Project Requirements

- Maintain partnership, coordinate effort
- Engage people most affected by the health issue
- Execute planned strategies and activities, track accountabilities, resources
- Measure progress over time
- Develop strategies for sustainability
- Cooperate with MeHAF evaluation
- Report and participate in MeHAF meetings/calls

Proposal Requirements

- Request Information (Not Scored)
 - Department/Title/Start and End/Request Amounts/Total Project Budget/Lead Org Annual Budget/Contact Info
 - Project Abstract (PLEASE follow the guidance)
 - Geographic Area of Focus
 - Demographic Information

Proposal Requirements

- Proposal Narrative and Scoring Criteria
 1. Lead Applicant and Partners (16 pts)
 - a) BRIEF description of lead applicant org
 - b) Key staff roles and qualifications
 - c) List partners (be specific)
 2. Partner and Community Engagement (20 pts)
 - a) How does it look and how will you know you've got the right people?
 - b) How did input from people shape the plan?
 - c) How will you empower people?

Proposal Requirements

3. Work Plan (36 pts)

- a) Narrative – compliments the chart
- b) Chart – compliments the narrative
- c) Optional -- theory of change/logic model

4. Learning and Evaluation (18 pts)

- a) Describe your local system of project evaluation
- b) Describe your evaluation of the partnership
- c) How will accomplishments be shared and how will learning be used to adapt and improve?

Proposal Requirements

5. Budget (10 pts)

- a) Complete the budget form for year one.
 - Let's talk unspent planning funds
- b) Justification. Describe each line item in a brief narrative. (hint – repeating the item's label is too brief.)

Other RFP Sections

- MeHAF Activities
- Project Evaluation Activities
- Proposal Review and Funding Decisions
- Budget Guidelines
- Key Dates and Deadlines
- Checklist
- Appendices and Attachments

MeHAF Activities

- Three Grantee Meetings – Each grantee is expected to send three representatives.
- New knowledge will be shared among grantees
- Technical Assistance needs will be addressed through grantee meetings and as needs are identified.

Evaluation Activities

- The MeHAF Evaluation team will conduct cross-site evaluation which may include:
 - An annual survey and interviews of project directors
 - Site visits and case studies
 - Data collection during grantee meetings
- Grantees will be expected to field one of the collaborative partnership surveys each year.

Proposal Review and Funding Decisions

- Includes internal and external reviewers who are vetted for conflicts of interest.
- MeHAF may contact an applicant to clarify certain elements, and conduct site visits.
- Proposals ranked by reviewer recommendation and presented to grants committee for approval.
- The foundation reserves the right to fund projects to ensure a variety of approaches and a range of populations & geographic areas.

Key Dates and Deadlines

- Release Date: 7-18-16
- FAQs posted on: 7-28-16
- Proposals Due: 9-19-16 at 4:00 p.m. (online only)
Grants announced: On or about 11-8-16
- Grant period: 3 years (11-15-16 thru 12-31-19)
 - 1st: 11-15-16 to 12-31-17 (13.5 months)
 - 2nd: 1-1-18 to 12-31-18 (12 months)
 - 3rd: 1-1-19 to 12-31-19 (12 months)

Appendices and Attachments

- Indirect cost policy
- Match requirement policy
- Work plan chart

- Guidance on health issues and factors
- List of resources

Work plan chart

Project Title and Overarching Aim (Urgent Purpose)			
Objective	Activity/Timeframe	Responsible Party	Outcome/Measure
1.	a. (mar-jun)	Lead (all)	a. By June 2017...
	b. (apr-may)	Partner B	
2.	a. (jan-ongoing)	Lead (partner A)	
3.	a.		
	b.		
	c.		

Your Turn

Questions and Answers

FAQs will be available

July 28th

Your Turn

Questions and Answers

Technical, Budget, Logistical Questions:

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Program Content Questions:

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